



Summer Staff Application Packet

Glacier Presbytery Camp

Summer 2010

P.O. Box 384
Lakeside, MT 59922

Voice: 406-844-2114
Fax: 406-844-0551

Web: www.glaciercamp.org
e-mail: adam@glaciercamp.org

Glacier Camp and Conference Center

Located 20 miles south of Kalispell, Montana on the shores of Flathead Lake and 40 miles from Glacier National Park, Glacier Camp was founded in 1928 by the Presbytery of Glacier, and serves people of all ages and denominations.

Our Mission Statement

Out of gratitude to God, we, the congregations of the Glacier Presbytery, Acknowledge our calling by God to a camp and conference ministry.

Our mission is to provide leadership, resources, programs and facilities for this ministry.

We commit ourselves to provide opportunities for persons in their lifelong process of Christian growth:

To come to the joy of knowing Christ as Lord and Savior

To play, sing and worship in the beauty of God's creation

To show God's love through service to others

To develop as Christian leaders

To develop a sense of being family, within our homes, churches, and community.

To these ends we dedicate ourselves and our resources in Christ's name.

"To this end I labor, struggling with all God's energy which so powerfully works in me." Col. 1:29

SUMMER STAFF OPPORTUNITIES

Lead Counselor – In addition to duties as a camp counselor, be able to lead staff when the Program Director is not available and be able to fill in for an absent counselor when necessary. Incumbent must have good decision making skills, a commitment to the ministry of the camp and be adaptable to changes in schedules. Preference will be given to applicants with prior senior counselor experience. (One position)

Camp Counselor- Primarily responsible for leadership of campers in all camp settings. Counselors lead all activities include but are not limited to, bible studies, recreation, singing and crafts. Live in cabins with campers counselors must be mature, conscientious with a deep love and a servant's heart for others. They must be able physically to interact with youth in sometimes strenuous activities. Must possess, a good attitude and the ability to perform any other duties as required. At least one year of college is highly desirable. (eight positions)

Food Services - Includes assisting the cooks in meal preparation and service for up to 200 people. Must be able to follow menu plans, learn basic cooking skills, follow health department guidelines, sustain high levels of sanitation and cleanliness. Other duties may include some housekeeping. (Two positions)

Waterfront Coordinator –In addition to occasional duties as a counselor, responsibilities include maintaining and supervising an active waterfront. Must be a certified lifeguard with experience in waterfront supervision. Knowledge of watercraft preferred. Other duties include supporting the rest of camp operation as needed. (One position)

Staff Training June 6th - June 18th
Camp Sessions run from June 20 - August 7

**Glacier Presbytery Camp
Summer Staff Compensation
2010**

Seasonal Salary

| | | | | | |
|------------------------|---|---|---|---|--------------------------|
| Lead Counselor | - | - | - | - | \$ 2160 + room and board |
| Youth Camp Counselor | - | - | - | - | \$ 1900 + room and board |
| Food Services | - | - | - | - | \$ 1900 + room and board |
| Waterfront Coordinator | - | - | - | - | \$ 1900 + room and board |

All positions are contracted for a nine (9) week period and also include in-service training, workers compensation, staff shirt and special staff functions.

Counselor staff are responsible first to the Program Director, second, the Camp Director. All other staff members are responsible to the Assistant Director and the Camp Director.

**Glacier Presbyterian Camp
Summer Staff Application**

Please type or print and mail to:

**Glacier Presbytery Camp
P.O. Box 384
Lakeside, MT 59922**

| | |
|---------------------|-------|
| For Office Use Only | |
| Interview date | _____ |
| Arrival Date | _____ |
| Arrival Time | _____ |
| Pay Begins | _____ |
| Last Day | _____ |
| Work Title | _____ |
| Remuneration | _____ |
| Agreement sent | _____ |
| Agreement Rec. | _____ |
| Rejection sent | _____ |
| Ref. Received | _____ |

| | | |
|---|---------------------------------|--|
| Name (First, Middle, Last) | Social Security # | Sex M ___ F ___ |
| Permanent Address (Street, City, Zip) | Phone | |
| Present Address (Street, City, Zip) | Phone e-mail | |
| Person to be notified in an emergency | Relationship | |
| | | |
| Emergency contact address (Street, City, State, Zip) | Phone | |
| Do you have a driver's license? | Type and license # | State |
| Have you ever been employed at Glacier Camp? Y N | | When? |
| What Position/s? | | |
| Do you regularly attend church? | | |
| Present year in school | Name of school | Major |
| What is your long range career goal? | | |
| | | |
| Do you smoke? | Do you use alcoholic beverages? | Are you covered by personal health and accident insurance? |
| Y N | Y N | Y N |
| | | |

Number the positions in which you are interested, in order of preference (1st through last choice).

- ___ Lead Counselor
- ___ Camp Counselor
- ___ Food Services
- ___ Waterfront Coordinator

Please list all present and past employment (paid or volunteer), beginning with the most recent:
Organization/Address Telephone Position Dates Supervisor

- 1.
- 2.
- 3.
- 4.
- 5.

References:

Send out the attached reference forms. List below four people you are sending them to. DO NOT INCLUDE FAMILY MEMBERS. One and two must be Christian Workers (Pastor, Youth Pastor/Leader, School Chaplain); the third, a past or present employer (If you have never held a job, then a current teacher); the fourth, a personal friend who knows you well. When you send the attached reference forms, make sure to put your name and the positions you are seeking on each reference sheet. Provide a stamped envelope addressed to Glacier Croup. References must be in as soon as possible. ALL FOUR REFERENCES ARE REQUIRED BEFORE APPLICATION IS CONTRACTED.

| | Name | Position | City | State | Phone |
|----|------------------|----------|------|-------|-------|
| 1. | Christian Worker | | | | |
| 2. | Christian Worker | | | | |
| 3. | Employer/Teacher | | | | |
| 4. | Friend | | | | |

Please, briefly, answer the following questions. Use a separate piece of paper if necessary.

1. Give a summary of your Christian experience, including how you perceive your spiritual growth. Who is Jesus Christ to you?

2. Why do you want to serve on staff at Glacier Camp?

3. What specific strengths do you have to offer Glacier Camp?

4. What else would you like us to know about you that would help qualify you for a summer position here?

COMMITMENT OF APPLICANT:

I understand that if I am employed and if any statement herein is discovered to be false, I may be released immediately. If I am released, I will be paid through the day of release.

I understand that, if employed, I will be required to abide by all company policies, standards, and regulations, as they are promulgated. I further understand that, when my employment period ends, I must return all the employer's property in my custody before entitled to payment of any amounts due me on separation.

I hereby authorize Employer to contact all prior employers and any references listed herein to verify all information provided and to obtain any and all information related to my character and past work performance. I further hereby release all references and prior employers from any liability for information provided in good faith.

I hereby affirm that I have carefully read and agree with the Glacier Camp's Mission Statement. I understand that, if at any time following employment I no longer agree with Employer's Mission Statement or I exhibit conduct which is contrary to the Mission Statement, or I fail to meet the minimum requirements of the position, I may be terminated.

I understand this is an application for employment and that no employment contract has or is yet being offered.

I hereby affirm and acknowledge, by signing below, that all of the information provided and all of my answers are true and complete, and that any misrepresentation or omission may be grounds for rejection or, if later employed, dismissal.

If offered a position, you must be able to verify that you are legally permitted to be employed in the United States under Title VII, US. Code Section 1324A, either by proving US. Citizenship, permanent residence status or a valid INS employment authorization.

| | |
|-----------------------|------|
| Applicant's Signature | Date |
|-----------------------|------|

Address application and all correspondence to:

Program Director
Glacier Camp and Conference Center
P.O. Box 384
Lakeside MT. 59922

Phone: 406-844-2114
Fax 406-844-0551
e-mail glaciercamp@glaciercamp.org

Please write, e-mail or call for more information or other applications. If you desire please feel free to make copies of this application to give to a friend. Also check out our web site at www.glaciercamp.org

Glacier Presbytery
Sexual Misconduct Information Form

The following information related to sexual misconduct was mandated by the Sexual Misconduct Policy and its Procedures adopted by the 1991 General Assembly, and was revised by the 1993 General Assembly.

Please check one of the following:

I certify by the signature below that no civil, criminal, ecclesiastical complaint has ever been sustained or is pending against me for sexual misconduct; and that I have never resigned or been terminated from a position for reasons related to sexual misconduct.

I am unable to make the above certification. I offer, instead, the following description of the complaint, termination, or the outcome of the situation with explanatory comments.

The information in this application form is accurate to the best of my knowledge and may be verified by the Presbytery Executive for Glacier Presbytery Camping Program. I hereby authorize the Presbytery Executive to inquire concerning any civil or criminal records, or any judicial or ecclesiastical proceedings involving me as a defendant, related to sexual misconduct. By means of this release I also authorize any previous employer, and any law enforcement agencies or judicial authorities or ecclesiastical governing bodies to release any and all requested relevant information related to sexual misconduct to Glacier Presbytery.

I have read this certification and release form and fully understand that information obtained may be used to deny me appointment as a Camp/Conference Program Staff member or volunteer. I also agree that I will hold harmless the employing or judicial authority or any other entity from any and all claims, liabilities, and causes of action for the legitimate release of any information related to sexual misconduct.

Signature

Printed/Typed Name

Date

***Sustained**

- 1.) In a criminal court, "sustained" means that there has been a guilty plea, a guilty verdict or a plea bargain.
- 2.) In a civil court, "sustained" means that there has been a judgment against the defendant.
- 3.) In an ecclesiastical case, "sustained" means that there has been a guilt plea and censure imposed, or finding of guilty with censure imposed, by a permanent judicial commission in the Presbytery Church (U.S.A.) or an equivalent body of another church.

Pending

- 1.) In a criminal court, "pending" means a criminal charge before a grand jury, in the process of being prosecuted, or in a case in which there is not yet a verdict.
- 2.) In a civil court, "pending" means a case in which there has not been a decision or judgment.
- 3.) In an ecclesiastical case, "pending" means an accusation is being investigated by a special disciplinary committee or charges have been filed but have not yet been decided by a permanent judicial commission, or an accusation or charges are in an equivalent state or process in a church other than the C (USA).